



Ashby Woulds Town Council

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1st May 2025

ALL MEMBERS OF PRESS AND PUBLIC WELCOME TO ATTEND

To: The Mayor and Members of Ashby Woulds Town Council

Dear Councillor

I hereby summon you to attend the Annual Meeting of the Town Council and an Ordinary Meeting of Ashby Woulds Town Council which will be held on **Monday, 12th May 2025 at 6.45pm** at Moira Village Hall, Ashby Road, Moira to transact the following business.

Yours sincerely

Andrea Robinson
Town Clerk

AGENDA

Annual Meeting of the Town Council

1. **ELECTION OF CHAIRMAN**
To elect a Mayor (Chairman) for the year and to sign the Declaration of Office.
2. **APOLOGIES**
To receive apologies for absence.
3. **DECLARATION OF MEMBERS INTERESTS**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **ELECTION OF VICE-CHAIRMAN**
To elect a Deputy Mayor (Vice-Chairman) for the year.
5. **COMMUNICATIONS COMMITTEE STRUCTURE**
To appoint 4 Councillors and approve terms of reference.

- 6. **ASHBY WOULD'S COMMUNITY HUB COMMITTEE**
To appoint 4 Councillors and approve terms of reference.
- 7. **OUTSIDE BODY REPRESENTATIVES**
To appoint representatives for outside bodies for the year. **Appendix A**
- 8. **GROUNDS INSPECTIONS**
To allocate grounds inspection areas. **Appendix B**

Ordinary Meeting of the Town Council 7.00pm

- 9. **MINUTES**
To approve as a correct record the minutes of the meeting held on 14th April 2025. **Appendix C**
- 10. **PUBLIC QUESTION SESSION**
(Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting).
- 11. **POLICE MATTERS**
To consider any matters which may be raised by members of the Police.
- 12. **CLERK'S REPORT**
To receive the Clerk's report advising members on the position of various matters. **Appendix D**
- 13. **CORRESPONDENCE**
The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda. **Appendix E**
- 14. **COMMUNICATIONS**
To receive an update from the Communications Committee.
- 15. **TRANSPORT**
To consider any transport and road safety matters.
- 16. **FINANCE (APPENDIX D)**
 - 16.1 The Clerk to report on the Council's current financial position and present the end of year accounting statements.
 - 16.2 To approve the Asset Register as at 31st March 2025.
 - 16.3 To approve the report from the Internal Auditor for the accounts year end 31 March 2025.
 - 16.4 To receive and approve the Annual Return (AGAR) for the year end 31 March 2025 and to approve the Statement of Assurance for the same accounts.
 - 16.5 To confirm dates for the exercise of public rights and publication of unaudited annual governance and accountability return for the year ended 31st March 2025.
 - 16.6 To approve the Mayor's allowance for 2025/2026 in accordance with sections 15 (5) and 34(5).
 - 16.7 To approve the removal of petty cash.
 - 16.8 To authorise May payments set out in the attached list. Any additional payments received since the agenda went to print will be reported at the meeting. **Appendix F**

17. RECREATION GROUNDS AND LEISURE FACILITIES

- 17.1** To receive reports from councillors for their grounds inspection areas and to consider the recommendations contained therein.
- 17.2** To consider progress and any other matters arising in connection with recreation grounds and leisure facilities.

18. PLANNING CONSULTATIONS

18.1 Consultations

25/00614/FUL – 2 Lakeview Lodge, Shortheath Road, Moira
Change of use of an existing holiday accommodation lodge (Class C1) to office use (Class E)

25/00053/FUL – 46 Ashfield Drive, Moira
Demolition of existing conservatory to the rear and detached garage to the side and the erection of single storey side and rear extensions and rendering of the front elevation.

25/00528/VCUM – Hill Farm, Willesley Woodside,
Amendment to condition 48 of planning permission 24/00240/FULM which was for the partial conversion of part agricultural building to a mixed use for the purpose of a wedding venue and other functions and the erection of 10 holiday units to change the position of access A in order to retain an Oak tree.

18.2 Permissions

25/00073/FUL – 2 Norris Hill, Moira
Erection of single storey front extension to form porch entrance (retrospective)

19. DISTRICT COUNCIL

To consider any matters to be put before the District Council.

19.1 Community Governance Review

To consider the district council's community governance review.

20. COUNTY COUNCIL

To consider any matters to be put before the County Council.

21. ASHBY WOULD'S TOWN COUNCIL

To receive update from the Ashby Would's Community Hub Committee.

22. OUTSIDE BODY REPRESENTATIVES

To receive reports from any members who have attended meetings of outside bodies since the last meeting of the Town Council and notice of any forthcoming meetings.

23. DATE OF THE NEXT MEETING

The date of the next meeting will be Monday, 9th June 2025.